



# Dokumente von Bimplus löschen

Only project administrators are authorized to delete documents from the Bimplus platform.

## To delete a document from the Bimplus platform



### This is only possible if ...

You are signed in to the **BIMPLUS** web portal (see "[Signing in to the BIMPLUS web portal](#)")  
You have the required rights (see "[Rights in Bimplus](#)")

1. Make sure the required project is the current project (see "[Selecting the current Bimplus project](#)")
2. Select the navigation menu by clicking  **Show navigation menu** on the title bar of the **BIMPLUS** web portal.
3. Click  **Documents**.


You can see the documents of the current project.

4. If  **Icon view** is selected:




Point to the document that you want to delete from the current project. Click  **Options** and then  **Delete document**.

Or:

If  **Table view** is selected:

Click  **Delete document** in the **Options** column of the document that you want to delete from the current project.

Or:

On the side menu, open the tree structure and go to the  **Document** that you want to delete from the current project. Click  **Options** and then  **Delete document**.

5. Click **DELETE** to confirm the prompt.

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